

KENT COUNTY COUNCIL

SUPPORTING PEOPLE IN KENT COMMISSIONING BODY

MINUTES of a meeting of the Supporting People In Kent Commissioning Body held in the Darent Room, Sessions House, County Hall, Maidstone on Monday, 29 July 2013

PRESENT: Mr P M Hill, OBE (Chairman), Cllr Ms J Anderson (Vice-Chairman), Cllr Mrs S Chandler, Cllr Mrs C Clark, Mr R Clark, Ms L Hemsley, Mr A Hammond, Mr K Hetherington, Cllr J Howes, Mr J Littlemore, Mr G Missions, Mr Peskett, Mr C P Smith (Substitute for Mr G K Gibbens), Mrs J Walton and Mr P Whitfield

ALSO PRESENT: Ms L Regan and Ms K McAllister - Chartered Institute of Housing

IN ATTENDANCE: Ms M Anthony (Commissioning and Development Manager), Mr G Cargill (Commissioning Officer), Mr D Garraway (Senior Accountant), Ms A Slaven (Director of Service Improvement) and Mrs A Hunter (Principal Democratic Services Officer)

UNRESTRICTED ITEMS

1. Apologies

(Item 1)

Apologies were noted.

2. Introductions

(Item 2)

3. Declarations of Interest by Members in Items on the Agenda

(Item 3)

There were no declarations of interest.

4. Election of Vice-Chairman

(Item 4)

Proposed by Mr Hill, seconded by Cllr Mrs Chandler and

Agreed that Cllr Mrs Anderson be elected as vice-chairman of the Supporting People Commissioning Body.

5. Minutes of the meeting of 17 April 2013

(Item 5)

The minutes of the meeting of the Supporting People in Kent Commissioning Body held on 17 April 2013 were approved as a correct record and signed by the chairman.

6. Matters Arising from the Minutes

(Item 6)

There were no matters arising from the minutes of the meeting held on 17 April 2013.

7. Troubled Families Project - Presentation

(Item 7)

- (1) Angela Slaven, Director of Service Improvement – Customer and Communities, gave a presentation on the Troubled Families programme.
- (2) She said the aim of the programmes was to improve the life chances of Kent's most disadvantaged families by transforming and joining up public services thereby releasing money to re-invest in services for the wider community. She set out the numbers of troubled families in each district or borough involved in the programme over three years and the outcomes anticipated for each family, as well as explaining how the family intervention model worked and the sanctions and enforcement tools available. She concluded by saying there were clear opportunities to transform the way services are delivered and deliver significant savings.

8. Update on Floating Support in lieu of Planned Accommodation Based Services

(Item 8)

- (1) Melanie Anthony – Commissioning and Development Manager introduced the report which provided the Commissioning Body with an update on the recent commissioning of floating support in lieu of accommodation based services.
- (2) She referred to six schemes that had recently been delivered in Sevenoaks, Dover, Maidstone, Shepway, Tonbridge and Malling and Swale and said that other planned schemes were unlikely to be delivered in the current financial year. She said that as the substantive floating support services had become established the demand for the floating support in lieu services had diminished and any spare capacity was being utilised to support the Troubled Families programme until November 2013 when the contracts would end. She said that the needs analysis currently underway would test the need for supported housing services and would inform future commissioning plans.
- (3) In response to a question it was said that: 25 members of staff from the floating support contract were undertaking initial assessments for potential participants in the Troubled Families programme.
- (4) It was also reported that the early termination of the contracts for floating support in lieu services might result in an underspend and the Commissioning Body was asked to consider using this underspend to provide further support to the Troubled Families Programme until 31 March 2014.
- (5) Agreed that:
 - (a) The update be noted;

- (b) Further support be provided, in principle, to the Troubled Families programme subject to consideration of a report at the next meeting of the Commissioning Body detailing the support allocated to each district.

9. 2013-14 Proposed Budget and 2012-13 Outturn

(Item 9)

- (1) Dave Garraway, Senior Accountant (Service Support) tabled an amended report which provided an overview of the proposed budget for the 2013-14 financial year as well as confirming the final outturn for the 2012-13 financial year.
- (2) In response to a question about activity levels it was said that the returns for the first quarter had been received at the beginning of July and that this data could be circulated by email to the members of the Commissioning Body.
- (3) Agreed that:
 - (a) The proposed budget of £24,856,500 for 2013-14 be noted;
 - (b) The underspend of £387,300 for 2012-13 be noted;
 - (c) Activity data be emailed to all members of the Commissioning Body.

10. Needs Analysis Presentation

(Item 10)

- (1) Kate McAllister and Lorraine Regan gave a presentation on their findings from the needs analysis. A copy of the presentation is at Appendix 1 to the minutes.
- (2) In response to a question it was confirmed that the next steps in the process was to further refine and challenge some of the data, collate the results from a stakeholder survey, analyse the findings from the stakeholder and service user events and produce a report for the next meeting of the Commissioning Body on 10 October 2013.

11. Any Other Business

(Item 11)

The chairman thanked Robert Clark from Kent Probation and Janet Walton from Tonbridge and Malling Borough Council for their contribution to the work of the Commissioning Body and wished them well in their future careers.

12. Glossary

(Item 12)

Agreed that the glossary be noted.

13. Date of Next Meeting

(Item 13)

The next meeting of the Supporting People Commissioning Body will take place at 3pm on Wednesday 10 October 2013.
(POST Meeting Note – the start time was amended at the request of the chairman)